The meeting was called to order at 7:00 pm in the McCormick Room.

Members Present: Senators Caskey, Handick, Porter, Piorier, Staver, Parone, Lipsett, Cariño, Molgaard, Johnson, Gladhart-Hayes, President Noble, Vice President Inouye, Dean of Student Representative Comstock, Staff Representative Johnson

Excused: Faculty Representative Morris, Senator Goodell

Unexcused:

Minutes:
The minutes of the April 5th meeting were approved.

Vote:
- Yay: 14
- Nay: 0
- Abstentions: 0

Open Forum

Executive Reports

- President’s Report from President Collin Noble
  - A fraternity was suspended at Cal Poly for blackface and members wearing baggy jeans and gold necklaces as they flashed gang signs. This is more unfortunate news of the racists being emboldened, please be cognizant of things like this. The anti-bias video was shown at a workshop this Wednesday and a good amount of people showed up. A Trail article will be put out. Remember the values you came on the Senate with and the values espoused on ASUPS in the budgeting process

- Vice President’s Report from Vice President Samantha Inouye
  - Currently in the middle of hiring for programmers. Senate retreat is 28th. Be mindful of everyone and different opinions during the budgeting process. Finance account is at $13,659.

- Faculty Representative Report from Representative Gerard Morris
  - No Report

- Staff Senate Representative Report from Representative Sarah Johnson
  - Staff nominations for leadership excellence are coming out soon
• Dean of Students Representative Report from Representative Sarah Comstock
  • No Report

Senate Reports
• Chair Reports
  • Will crack on attendance. Senate hang out is approaching.
• Club Liaison Director Report
  • Have received fewer questions about budgeting this week, will send out another email to clubs to see if they have all signed up for times
• Club Sports Liaison Director Report
  • No Report

Committee Reports
• Media board
  • Did an interview with Wetlands, very close to hiring the head.
• Governance
  • Need to wait to hear back from legal to move forward with timeline, hopefully vote on first senate back fall 2018
• Health Food and Safety
  • Director search for CHWS wait until fall to reopen because of small sample of applications. New exec chef has been hired at the sub, first day will April 30th. Earth week mugs and water bottles will be sold. There are no moles. The sub is thinking about putting in an alternative milk in the milk dispenser. There have not been that many security alerts lately.

Senate Project Reports
• Senator Caskey
  • Emailed master of grounds asking about pesticide use on campus and what they do to combat weeds and bug problems and the process is very eco-friendly. They only use pesticides on one year once a year before it blooms. Forwarded this information to eco club and gardening club
• Senator Lipsett
  • Anti bias got done this week, building resources for clubs regarding anti bias and cultural competency

President Council Reports
• First council on Monday, talked about green fee and earth week events. All student leaders were paid and business cards were designed. President Noble is looking for suggestions to fill student at large positions
Unfinished Business

➢ 18-066: Club Request from Women’s Association of Computing Machinery
The ASUPS Senate hereby verifies WACM as an official ASUPS Club. WACM is an organization that welcomes anyone interested in creating a community that supports women in the tech industry. Their goals are to teach and hone tech skills, provide a space where students can engage with local women in tech, and to support one another in coursework, professional development and beyond.
  ▪ Discussion
  • Want to community build and let women in the community come and meet each other. Not gender exclusive, work on interview prep and internship prep
  Vote:
  • Yay: 14
  • Nay: 0
  • Abstentions: 0

➢ 18-065: Club Request from TreeTones A Capella
The ASUPS Senate hereby verifies TreeTones Club as an official ASUPS Club. Treetones provides an inclusive space for vocalists of all levels to develop as musicians and participate in a capella in a low stress environment.
  ▪ Discussion
  • None
  Vote:
  • Yay: 14
  • Nay: 0
  • Abstentions: 0

New Business

➢ 18-065: UPS Neuroscience Club
The ASUPS Senate hereby verifies UPS Neuroscience Club as an official ASUPS Club. Neuroscience Club creates the space to bring the Neuroscience Community together on campus. They discuss research, participate in outreach, explore related fields, network, interact from professionals in the field, have mentors in the department, mix neuroscience and art, and overall enhance education and grow.
  ▪ Discussion
  • Want to foster a community of a research and outreach for technology and science
  Vote:
  • Yay: 14
  • Nay: 0
  • Abstentions: 0
➢ **18-XXX: Budget Allocation to Women’s Association of Computing Machinery**

The ASUPS Senate hereby allocates $200.00 to Women’s Association of Computing Machinery for the fiscal year 2018-2019 for operational and related expenses.

- Discussion
- None

Vote:
- Yay: 14
- Nay: 0
- Abstentions: 0

➢ **18-099: Suspension of the ASUPS Bylaws Article II, Section 7 A.**

The ASUPS Senate hereby suspends the ASUPS Bylaws Article II, Section 7 A that stipulates that the Senate retreat must be held within two (2) weeks of elections, in order to promote continuity.

- Discussion
- None

Vote:
- Yay: 14
- Nay: 0
- Abstentions: 0

➢ **18-100: Confirmation of Erin Lungwitz**

The ASUPS Senate hereby recognises and confirms Erin Lungwitz as a Student at Large to the Finance Committee, pursuant to Article II Sec. 6 A and B and Article IV Sec. 5 ASUPS Bylaws, and seated as a voting member of this committee without delay.

- Discussion
- None

Vote:
- Yay: 14
- Nay: 0
- Abstentions: 0

➢ **18-120: Budget Allocation to Tea Club UPS**

The ASUPS Senate hereby allocates $250.00 to Tea Club UPS for the fiscal year 2018-2019 for operational and related expenses.

- Discussion
- Vote to reflect the actual name of club which is Tea-ple

Vote:
- Yay: 14
- Nay: 0
- Abstentions: 0

Vote:
- Yay: 13
• Nay: 0
• Abstentions: 1

➢ 18-124: Budget Allocation to Logger Lectures
The ASUPS Senate hereby allocates $200.00 to Logger Lectures for the fiscal year 2018-2019 for operational and related expenses.
  ▪ Discussion
  • Senator Parone encourages everyone to give a lecture
  Vote:
  • Yay: 13
  • Nay: 0
  • Abstentions: 1

➢ 18-118: Budget Allocation to Local Logger
The ASUPS Senate hereby allocates $1000.00 to Local Logger for the fiscal year 2018-2019 for operational and related expenses.
  ▪ Discussion
  • Senator Molgaard: What will you be doing
  • Take students off campus to community events
  Vote:
  • Yay: 13
  • Nay: 0
  • Abstentions: 1

➢ 18-102: Budget Allocation to Puget Sound Belly Dancing
The ASUPS Senate hereby allocates $240.00 to Puget Sound Belly Dancing for the fiscal year 2018-2019 for operational and related expenses.
  ▪ Discussion
  • None
  Vote:
  • Yay: 14
  • Nay: 0
  • Abstentions: 0

➢ 18-129: Approval of the proposed amendments to ASUPS Governing Guidelines and Policies *
The ASUPS Senate hereby approves the proposed amendments to the ASUPS Governing Guidelines and Policies proposed by the ASUPS Governance Committee.
  ▪ Discussion
  • Doug Palmer: the document hasn’t been edited since 2005, changes are to update the document and reorganize so it mirrors the other ASUPS documents. There are guidelines listed for how the document can be amended
Vote:
- Yay: 14
- Nay: 0
- Abstentions: 0

➤ 18-103: Budget Allocation to VOX: Voices for Planned Parenthood
The ASUPS Senate hereby allocates $906.99 to VOX for the fiscal year 2018-2019 for operational and related expenses.
- Discussion
  - Senator Johnson: could you tell us about your club
  - Advocacy club for reproductive justice and voter engagement
Vote:
- Yay: 13
- Nay: 0
- Abstentions: 1

➤ 18-104: Budget Allocation to Spoken Word and Poetry
The ASUPS Senate hereby allocates $0.00 to Spoken Word and Poetry for the fiscal year 2018-2019 for operational and related expenses.
- Discussion
  - There was not a budget requested. Just a need budget for posters, 100.00 sounds good to club.
  - Senator Porter moves to amend to 100.00
Vote:
- Yay: 14
- Nay: 0
- Abstentions: 0
  The ASUPS Senate hereby allocates $100.00 to Spoken Word and Poetry for the fiscal year 2018-2019 for operational and related expenses.
- Discussion
- None
Vote:
- Yay: 14
- Nay: 0
- Abstentions: 0

➤ 18-101: Budget Allocation to What She Said A Capella
The ASUPS Senate hereby allocates $563.80 to What She Said A Capella for the fiscal year 2018-2019 for operational and related expenses.
- Discussion
  - Next thursday at Kilworth Chapel there will be a performance
Vote:
• Yay: 14
• Nay: 0
• Abstentions: 0

➢ 18-105: Budget Allocation to Curtain Call
The ASUPS Senate hereby allocates $60.00 to Curtain Call for the fiscal year 2018-2019 for operational and related expenses.

- Discussion
- Senator Staver: what is the club
- Musical theater cabaret performances and everyone who auditions get in and perform numbers together

Vote:
• Yay: 14
• Nay: 0
• Abstentions: 0

➢ 18-107: Budget Allocation to Hive Minders
The ASUPS Senate hereby allocates $1,069.79 to Hive Minders for the fiscal year 2018-2019 for operational and related expenses.

- Discussion
- Senator Molgaard: how are the bees
- The bees are well
- Budget was wrong
- Senator Molgaard moves to amend the item from 1,259.981 to $1,069.97

Vote:
• Yay: 14
• Nay: 0
• Abstentions: 0

- Discussion
- None

Vote:
• Yay: 12
• Nay: 0
• Abstentions: 2

➢ 18-108: Budget Allocation to UPS Queer Alliance
The ASUPS Senate hereby allocates $1100.00 to UPS Queer Alliance for the fiscal year 2018-2019 for operational and related expenses.

- Discussion
- Senator Johnson: are you holding weekly sessions
- This semester we weren’t but it depends on the new president

Vote:
• Yay: 14  
• Nay: 0  
• Abstentions: 0

➢ 18-106: Budget Allocation to Students Against Sexual Assault  
The ASUPS Senate hereby allocates $1,000.00 to SASA for the fiscal year 2018-2019 for operational and related expenses.

• Discussion  
  • Merged with It’s On Us, will soon formally change name to It’s On Us

Vote:  
• Yay: 13  
• Nay: 0  
• Abstentions: 1

➢ 18-109: Budget Allocation to NAMI  
The ASUPS Senate hereby allocates $2,709.98 to NAMI for the fiscal year 2018-2019 for operational and related expenses.

• Discussion  
  • Trying to implement a peer education program so it’s possible we’ll go through the finance process for more money  
  • Senator Molgaard: was does the training entail  
  • 8 hours, open to all students who want to be a peer educator  
  • Senator Molgaard: who does the training  
  • Different psychologists and mental health trainers

Vote:  
• Yay: 14  
• Nay: 0  
• Abstentions: 0

➢ 18-110: Budget Allocation to Asian Student Community  
The ASUPS Senate hereby allocates $350.00 to Asian Student Community for the fiscal year 2018-2019 for operational and related expenses.

• Discussion  
  • Senator Molgaard: what does the club do  
  • Space for students to talk and meet to talk about subjects like identity and pop culture  
  • Senator Cariño: have there been efforts to collaborate with APIC  
  • Try to do an event with them at least once a semester

Vote:  
• Yay: 14  
• Nay: 0  
• Abstentions: 0
\textbf{18-111: Budget Allocation to Spoon University}

The ASUPS Senate hereby allocates $XXX.XX to Spoon University for the fiscal year 2018-2019 for operational and related expenses.

- Discussion
- What would like the budget to be
- Last year was 150, would like the same for posters and events
- What does the club do
- Nationally it is a food blog, on campus want to expand it to produce content
- Want to put on more events, hosting a bake sale to fundraise. 50% will go to the club and 50% will go to a local Tacoma garden
- Senator Porter: is 50% going to spoon is national, will money ever go to national
- Money will never go to national
- Senator Lipsett: will buying spoon swag go to national. Only for posters
- Dean of Student Representative Comstock: what will content be about
- We have writers that are producing content about food and wellness
- Senator Johnson: on what platform is the content on
- Spoon university national website, need more writers
- Senator Molgaard: confusion about not affiliated but producing content for Spoon University
- Not monetarily affiliated with them
- Membership fee to spoon will be on the members, not with the asups budget
- Senator Molgaard: it doesn’t make sense to me, seeing blurred lines with an asups club being affiliated with a national university, social pressure to affiliate students with spoon university
- Just want money to support the local campus community and grow as a club, not to service Spoon University
- Senator Handick: our finance codes have certain regulations, trying to figure out how exactly you are affiliated in context with our own rules
- Doug Palmer: there are other clubs on campus with affiliation of national organizations
- Club: You don’t have to produce content for the site, people work for the club to do things just on campus
- All in the club have a joint interest of food and wellness
- Senator Molgaard moves to amend the amendment to 150.00
  - Vote:
  - Yay: 14
  - Nay: 0
  - Abstentions: 0
- Discussion
- None
  
  Vote:
• Yay: 12
• Nay: 1
• Abstentions: 1

➢ 18-112: Budget Allocation to Men’s Lacrosse
The ASUPS Senate hereby allocates $1,854.88 to Men’s Lacrosse for the fiscal year 2018-2019 for operational and related expenses.

• Discussion
• None

Vote:
• Yay: 14
• Nay: 0
• Abstentions: 0

➢ 18-113: Budget Allocation to Physics Club
The ASUPS Senate hereby allocates $335.99 to Physics Club for the fiscal year 2018-2019 for operational and related expenses.

• Discussion
• Need to have a positive balance by the end of the year

Vote:
• Yay: 14
• Nay: 0
• Abstentions: 0

➢ 18-131: Budget Allocation to Downbeat Dance
The ASUPS Senate hereby allocates $2,007.60 to Downbeat Dance for the fiscal year 2018-2019 for operational and related expenses.

• Discussion
• Senator Johnson: what is the club
• Social dance club, instructors come to teach dance
• Senator Molgaard: how’s the club going
• Good

Vote:
• Yay: 13
• Nay: 0
• Abstentions: 1
18-115: Budget Allocation to Underground Sound A Capella
The ASUPS Senate hereby allocates $402.85 to Underground Sound A Capella for the fiscal year 2018-2019 for operational and related expenses.
- Discussion
- None

Vote:
- Yay: 14
- Nay: 0
- Abstentions: 0

Call to Order
Members Present: Senators Caskey, Handick, Porter, Piorier, Staver, Parone, Lipsett, Cariño, Molgaard, Johnson, Gladhart-Hayes, President Noble, Vice President Inouye, Dean of Student Representative Comstock, Staff Representative Johnson
Excused: Faculty Representative Morris, Senator Goodell
Unexcused:

New Business

18-114: Budget Allocation to Fencing Club
The ASUPS Senate hereby allocates $350.00 to Fencing Club for the fiscal year 2018-2019 for operational and related expenses.
- Discussion
- Senator Staver: how often do you meet
- Every Tuesday and we fence

Vote:
- Yay: 14
- Nay: 0
- Abstentions: 0

18-116: Budget Allocation to Wetlands Magazine
The ASUPS Senate hereby allocates $11,550.00 to Wetlands Magazine for the fiscal year 2018-2019 for operational and related expenses.
- Discussion
- None

Vote:
- Yay: 14
- Nay: 0
- Abstentions: 0
18-117: Budget Allocation to The Trail
The ASUPS Senate hereby allocates $47,949.68 to The Trail for the fiscal year 2018-2019 for operational and related expenses.
- Discussion
  - Doug Palmer: we need to approve student stipends before we approve the budget
  - Suspended until vote on 18-043

18-043: Endorsement of the Recommendations of Student Leadership
Stipends from the Student Leader Review Committee
- Discussion
  - Student stipends for section editors of the trail was sent back to committee
  - Manager and director position stipends remained the same
  - Vote:
    - Yay: 12
    - Nay: 0
    - Abstentions: 2

18-117: Budget Allocation to The Trail
The ASUPS Senate hereby allocates $47,949.68 to The Trail for the fiscal year 2018-2019 for operational and related expenses.
- Discussion
  - Casey O'Brien thanks the budgeting committee for allowing talks between them and the Trail. Trail has money left in budget but hasn't met its ad revenue goals, some of the clients have dropped the ads they buy. Expectation that Trail will double ad revenue is unrealistic
  - Doug Palmer suggests using the verbiage of increased ASUPS reward
  - Senator Handick: there is a stipend position for ad revenue, ad revenue expectation was about ten ads
  - Trail: 10 ads over 22 papers is not unrealistic in the eyes of the budgeting committee
  - What size were the ads based on
  - Vice President Inouye couldn't find a clear layout of what an ad size looks
  - Casey O'Brien would only be for a half page ad, hard to sell and take up room from content
  - Trail: Most trail ads are not half page, cost 200-250, could increase prices but it won't necessarily solve problem
  - Senator Porter: how much revenue comes from an ad like chalet bowl
  - Trail: Not sure doesn't want to give inaccurate information
  - Casey O'Brien: most clients don't buy ads weekly, most buy ads every two weeks or less
  - Senator Porter: how often you do sell half page ads
Trail: 1-2 a semester, full page ads are even rarer
Senator Molgaard: is there a fixed length to each print, if you sold more ads could you add more pages
Trail: You can’t increase the size of the paper
Senator Handick: how many ads is it reasonable to expect each week
Trail: Ads are not the only job of the trail business director, at least one ad a week is reasonable but it might be small and black and white
Trail: It’s a complex issue, not just about reaching out to other businesses
Casey O’Brien feels she has made her point, is worried a lesser budget will leave the Trail in the muck
Senator Staver: what else does the business director do
Trail: Handles management of budget, all payroll, contracts, invoicing, anything related to finance as well as managing marketing and outreach
Senator Lipsett: what are the responsibilities of the other ad person is
Casey O’Brien: not entirely sure how relevant that is but social media and marketing
Senator Lipsett was wondering if the business director and marketing director should share more responsibilities
Trail: Both of them have distinct jobs and tasks
Vice President Inouye: do we think the Trail will be able to find extra ad revenue
Senator Molgaard: concern is that you’re using the overhead for things like stickers and water bottles
Trail: Quality of paper have improved exponentially, extra money in budget is due to longer articles and decreased printer fees
Trail: What we do in the end of the semester with extra money is none of ASUPS business
Senator Molgaard refutes the claim its none of their business,
people’s money goes to the trail and the trail’s budget must be approved by asups and it is asups business
Senator Porter: if you don't meet ad revenue expectations then you just don't spend that money
Trail: Water bottles and t shirts can promote team cohesion
Casey O’Brien: I wouldn't buy extra things if we didn't have extra money, the Discussion is not about what we do with extra funds
Doug Palmer thinks it is valuable to have these things, but it not unreasonable to ask for a greater expectation to help the Trail go above and beyond for the future
Trail: Need more money to buy things like computers -ours don’t function- and don't have the budget for that even though it's not our responsibility
Trail: Knew we could afford water bottles but not computers after news editors got paid
Casey O’Brien wants to make it clear she has never put Trail branding above Trail quality, is insulted by the implication, not productive for ASUPS to be questioning whether The Trail is producing a quality product
Vote on changing to 18-117: Budget Allocation to The Trail

The ASUPS Senate hereby allocates $49,359.68 to The Trail for the fiscal year 2018-2019 for operational and related expenses.

Vote:
- Yay: 14
- Nay: 0
- Abstentions: 0

Discussion
- Senator Johnson: we all appreciate the Trail and we see the hard work that goes into it

Vote:
- Yay: 14
- Nay: 0
- Abstentions: 0

Call to Order:

Members Present: Senators Caskey, Handick, Porter, Piorier, Staver, Parone, Lipsett, Cariño, Molgaard, Johnson, Gladhart-Hayes, President Noble, Vice President Inouye, Dean of Students Representative Comstock, Staff Representative Johnson

Excused: Faculty Representative Morris, Dean of Student Representative Comstock (proxied), Senator Porter (proxied), Senator Piorier (proxied), Senator Goodell

Unexcused:

New Business

➤ 18-119: Budget Allocation to ASUPS Performing Arts

The ASUPS Senate hereby allocates $12,000.00 to ASUPS Performing Arts for the fiscal year 2018-2019 for operational and related expenses.

Discussion
- Budget won’t suffice for the kind of events they have and want to put on
- Historically budget has been $18,000, matched by the administration
- Senator Molgaard: what are you doing to ensure continuity to make sure budget is used well
- Hoping to be part of the hiring process and ask questions, reached out to people he thinks will be a good fit
- Doug Palmer: budget did not receive a budget request, fiscal year 2016 was $25,000 2017 budget was $15,000
- Senator Caskey: can they come back in if they need more money
- Senator Lipsett: this is about how much money we want to give to what is defined as an essential part of ASUPS
- Senator Molgaard: events are very expensive and comparing programmers is not helpful
- Vice President Inouye: put it at 1,000 more and then they can come back to finance
• Senator Handick: move to amend to $13,000
  ▪ Discussion
  • It makes it difficult to book artists in advance if we don’t have the funds
  • Vice President Inouye: will $13,000 sustain the summer month planning
  • Yes

    Vote:
    • Yay: 13
    • Nay: 1
    • Abstentions: 0

  ▪ Discussion
  • None

    Vote:
    • Yay: 14
    • Nay: 0
    • Abstentions: 0

➢ 18-132: Budget Allocation to Collegiate Washington Music Education Association

The ASUPS Senate hereby allocates $610.00 to CWMEA for the fiscal year 2018-2019 for operational and related expenses.
  ▪ Discussion
  • None

    Vote:
    • Yay: 14
    • Nay: 0
    • Abstentions: 0

➢ 18-121: Budget Allocation to History Club

The ASUPS Senate hereby allocates $0.00 to History Club for the fiscal year 2018-2019 for operational and related expenses.
  ▪ Discussion
  • Club wants 0.00 dollars
  • Senator Porter moves to changes to 0.00

    Vote:
    • Yay: 14
    • Nay: 0
    • Abstentions: 0

  ▪ Discussion
  • None

    Vote:
    • Yay: 14
    • Nay: 0
Abstentions: 0

18-122: Budget Allocation to APIC: Asian Pacific Islander Collective
The ASUPS Senate hereby allocates $350.00 to APIC for the fiscal year 2018-2019 for operational and related expenses.

- Discussion
- Would like at least 1,200.00
- Doug Palmer: actual budget is 1,200.00
- Senator Molgaard moves to amend to 1,200.00

Vote:
- Yay: 14
- Nay: 0
- Abstentions: 0

Discussion
- None

Vote on The ASUPS Senate hereby allocates $1200.00 to APIC for the fiscal year 2018-2019 for operational and related expenses.

Vote:
- Yay: 13
- Nay: 0
- Abstentions: 1

18-123: Budget Allocation to Black Student Union
The ASUPS Senate hereby allocates $3,250.00 to Black Student Union for the fiscal year 2018-2019 for operational and related expenses.

- Discussion
- BSU: Would like an increase to make it 4,500.00, trying to revamp club, need to spend a lot of money on printing for RPI campaign
- Scholarship dinner and RPI is happening the same weekend
- Senator Gladhart-Hayes (reading a statement from Senator Staver): BSU is incredibly important, we must support them.
- Senator Molgaard moves to amends to $4,500.00
- Vice President Inouye fully supports BSU but the budget is so much larger than other clubs
- Senator Handick: budget might not reflect what you need year to year because this year is an RPI year
- How quick is the turnaround for the expressions fund because the BSU doesn’t want to drain our account
- Doug Palmer: you can go into debt as long as you come out of it at the end of the year
- Finance expressions tabled next week, BSU is welcome to come back
• Senator Handick: let’s approve original budget, talk to expressions fund next year for extra $1,250.00
• Senator Molgaard withdraws amendment
  Vote:
  •  Yay: 14
  •  Nay: 0
  •  Abstentions: 0

➢ 18-125: Budget Allocation to Film and Media Productions
  The ASUPS Senate hereby allocates $306.89 to Film and Media Productions for the fiscal year 2018-2019 for operational and related expenses.
  ▪ Discussion
  •  None
  Vote:
  •  Yay: 14
  •  Nay: 0
  •  Abstentions: 0

➢ 18-130: Capital Allocation to Film and Media Productions for the fiscal year 2018-2019
  The ASUPS Senate hereby allocates $134.08 from the Capital Reserve Expenditures Account to Film and Media Productions for the purchase of an audio recorder, SD Card, and related expenses.
  ▪ Discussion
  •  None
  Vote:
  •  Yay: 14
  •  Nay: 0
  •  Abstentions: 0

Call to Order
Members Present: Senators Caskey, Handick, Porter, Piorier, Staver, Parone, Lipsett, Cariño, Molgaard, Johnson, Gladhart-Hayes, President Noble, Vice President Inouye, Dean of Student Representative Comstock, Staff Representative Johnson
Excused: Faculty Representative Morris, Dean of Students Representative Comstock (proxied), Senator Porter (proxied), Senator Piorier (proxied), Senator Goodell
Unexcused:
New Business

➢ 18-126: Budget Allocation to ASUPS Cultural Consciousness Programmer
The ASUPS Senate hereby allocates $19,975.00 to ASUPS Cultural Consciousness Coordinator for the fiscal year 2018-2019 for operational and related expenses.

• Discussion
• None

Vote:
• Yay: 13
• Nay: 0
• Abstentions: 1

➢ 18-127: Budget Allocation to Undergraduate Women in Economics
The ASUPS Senate hereby allocates $300.00 to Undergraduate Women in Economics for the fiscal year 2018-2019 for operational and related expenses.

• Discussion
• None

Vote:
• Yay: 14
• Nay: 0
• Abstentions: 0

➢ 18-128: Budget Allocation to Latinxs Unidxs
The ASUPS Senate hereby allocates $2,700.00 to Latinxs Unidxs for the fiscal year 2018-2019 for operational and related expenses.

• Discussion
• None

Vote:
• Yay: 14
• Nay: 0
• Abstentions: 0

Announcements
The meeting was adjourned at 10:20pm. Senate will meet again April 19th in the Murray Boardroom.

Respectfully submitted,
Chloe Simon, Senate Secretary
Appendix

*Supplemental and Appendix text:
ASUPS GOVERNING GUIDELINES AND POLICIES
Article I: Introduction/Purpose
Associated Students of the University of Puget Sound (herein known as ASUPS) clubs and organizations exist to serve the student body by providing services and events, leadership, and opportunities for involvement. Failure to comply with the following regulations will result in a formal Honor Court hearing and a potential liquidation of the club/organization and its assets.
Section 1: Definitions
1. The University of Puget Sound herein shall be referred to as the University.
2. Club/organization: a group formed by University students that have a particular purpose or goal usually centered on a topic, issue, activity, philosophy, or event. These groups may be event specific, short-term, or on-going in nature; however their existence is dependent upon the continued interest of student members.
3. Registered ASUPS club/organization: a club/organization that is approved by the ASUPS Senate after having fulfilled all requirements for Registration. This official Registration grants clubs and organizations the rights and responsibilities stated herein.
4. Sports Club: ASUPS registered student groups that intend to participate in activities that would be regarded as physically rigorous. Clubs may be instructional, recreational, competitive, or some combination thereof.
5. Religious Organizations: ASUPS registered student groups whose purposes include or who intend to conduct religious worship, exercise, or instruction as part of their regular activities. These organizations are subject to all of the benefits, requirements, and regulations of organizational Registration and must be pre-approved by the University Chaplain/Director for Spiritual Life and Civic Engagement.
6. Rollover Club/Organization: ASUPS registered groups can apply for rollover status so that year-end funding balance rolls over year to year. These organizations tend to raise their own funding rather than operating based on ASUPS budgeted funds to operate. For full information on rollover organizations, consult Article Section on rollover clubs/organizations.
7. Limited Membership Organization: ASUPS registered student groups that are chapters or colonies of national associations whose by-laws require certain limitations on membership.
Membership limitations must be contained within the parent organization's by-laws and are limited to: class standing, academic standing, and/or major. These organizations are subject to all the benefits, requirements, and regulations of organizational Registration except as noted within this policy.
1. Honorary Societies are student groups that are chapters or colonies of national organizations whose purposes are to recognize academic achievement.
2. Pre-professional Organizations are student chapters of professional organizations that offer unique opportunities & benefits to undergraduate or graduate students.

Section 2: Statement on Equal Opportunity and Diversity
1. ASUPS and the University will not recognize any campus organization that categorically denies membership based on consideration of sex, race, creed, color, national origin, religion, age, disability, marital or familial status, sexual orientation, veteran status, or gender identity, or which engages in discriminatory practices based on such considerations. This policy is consistent with the University’s Equal Opportunity Policy, which states, “The University of Puget Sound does not discriminate in education or employment on the basis of sex, race, color, national origin, religion, creed, age, disability, marital or familial status, sexual orientation, Vietnam-era veteran status, gender identity, or any other basis prohibited by state, or federal laws. This policy complies with the spirit and the letter of applicable federal, state and local laws, including Title IX of the Education Amendments of 1972, Sections 503 and 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990. Questions about the policy may be referred to the University's Officer (253-879-3116) or the Office of Civil Rights, Department of Education, Washington, D.C. 20202.”

The University of Puget Sound does not discriminate in education or employment on the basis of sex, race, color, national origin, religion, creed, age, disability, marital or familial status, sexual orientation, veteran or military status, gender identity, or any other basis prohibited by local, state, or federal laws. This policy complies with the spirit and the letter of applicable federal, state and local laws, including Title IX of the Education Amendments of 1972, Sections 503 and 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990. Questions about the policy may be referred to the university’s affirmative action officer (253.879.2827) or the Office of Civil Rights, Department of Education, Washington, D.C. 20202.”

This policy is also consistent with the University’s diversity statement, which states, “We acknowledge the richness of commonalities and differences we share as a university community; the intrinsic worth of all who work and study here; that education is enhanced by investigation of and
reflection upon multiple perspectives. We aspire to create respect for and appreciation of all persons as a key characteristic of our campus community; to increase the diversity of all parts of our University community through commitment to diversity in our recruitment and retention efforts; to foster a spirit of openness to active engagement among all members of our campus community. We act to achieve an environment that welcomes and supports diversity; to insure full educational opportunity for all who teach and learn here; to prepare effectively citizen-leaders for a pluralistic world. Same sex fraternal organizations are exempted from this membership selection criterion based on their national charter, but are expected to conduct single sex membership recruitment activities in conformity with all other relevant University policies as well as relevant laws and regulations.

Article II: Legal and Policy Requirements for Gaining Club/Organization Registered Status

Section 1: Registered clubs and organizations are not permitted to:
1. Use the name “Associated Students of the University of Puget Sound,” “ASUPS,” “University of Puget Sound,” “UPS,” or any other reference to the ASUPS or the University in a slanderous or libelous manner.
2. Directly or indirectly utilize ASUPS or University resources in support of any candidate for public office except as permitted by ASUPS or University policies.
3. Apply for and/or maintain separate legal organizational, or tax registration status from the ASUPS and the University.
4. Hold and maintain a bank account outside of the ASUPS and the University.
5. Utilize space or resources of ASUPS or University for the sole benefit of external affiliates, individuals, or other entities, except as permitted by ASUPS and University policy for approved fundraising activities for the benefit of charitable organizations.
6. Utilize the organization for the financial enrichment of any officer, member, individuals, or affiliates.

Section 2: Requirements of Registered ASUPS Club/Organizations
1. All ASUPS clubs and organizations must adhere to all ASUPS and University policies, codes, and procedures, and to all local, state, and federal laws.
2. All ASUPS clubs and organizations must submit an ASUPS Club Registration Application to the ASUPS Vice President. The application must include:
a. A constitution adopted by the group at the first meeting. The purpose of the constitution is
to set guidelines for the club/organization, the hierarchy of officers, membership,
meetings, committees, and the rules governing voting, membership and fundraising.
b. An ASUPS Student Organization Registration Application form filled out in its entirety
including contact information for all club/organization officers.
c. A membership list, including signatures, of at least six (6) University students in the
club/organization. All officers must sign this document and may be included in the stated
six (6) signature minimum.
d. A signed statement of understanding from the club/organization advisor.
e. A signed statement of financial understanding from the club/organization President and
Treasurer.
3. Registration is contingent upon final ASUPS Senate approval.
a. Applications for registration must be presented to the ASUPS Senate in the form of a
docket, prepared by the ASUPS Vice President and approved by the ASUPS Senate.
b. A representative of the group must be present to explain to the ASUPS Senate in greater
detail the group’s purpose.
4. Students must comprise 75% of the total membership at all times.
5. All club officers must be current members of the ASUPS.
6. All ASUPS clubs and organizations must have an advisor. For further information about
advisors,
consult Article II, Section 4.
7. ASUPS clubs and organizations must have an active and knowledgeable advisor. The
advisor
commits him/herself for one academic year. At the completion of one year, the student
organization may retain the advisor for the following year or they may select a new advisor.
The
ASUPS Vice President will review the advisor's qualifications. The advisor will:
a. Sign a statement of understanding.
b. Co-sign a Student Organization Registration Application.
c. Be a University faculty or staff member unless an application for an outside advisor is
filed and approved by the ASUPS Vice President.
d. This request will consist of a document in the form of a letter written by the potential
advisor explaining related qualifications, reasons for requesting involvement, and any
external affiliations stated as necessary.
e. Act as a liaison between the club/organization executives and University departments
when necessary.
f. Participate in or review activity plans.
8. In addition to the requirements outlined in Section IV.F, advisors of Sports Clubs will:
a. See that club/organization equipment, if any, meets registered safety standards for
activities
b. Screen qualifications or abilities of participants before allowing participation in
club/organization activities. Minimum participation qualifications will be established for
each organization.
c. Provide or see that activity instruction (if any) is conducted in a registered and documented manner and includes the teaching of minimal risk participation.
d. Ensure that liability release forms are signed by all participants prior to each event.

9. Capital assets purchased with ASUPS funds is the property of ASUPS. The organization that the materials were purchased for are merely the caretakers of the property. If any other organization or ASUPS wishes to use the equipment, and it is not being used by the caretaker, it must be made available to the other entity with the understanding that if the property is damaged while in their care they are responsible for the current market replacement cost of the item.

10. All capital assets that the club/organization purchases or holds on behalf of ASUPS must be reported to the ASUPS Director of Business Services.

11. All published materials of the club/organization must identify the club/organization as publisher and designate that the group is a “Club of the Associated Students of the University of Puget Sound (ASUPS).”

12. Disclose any external affiliations and, where necessary, provide required liability insurance, the constitution, and by-laws of the organization with which it is affiliated, and certify that all conditions of affiliation meet the standards of the University.

13. Before entering into a contractual obligation, authorization from an ASUPS Executive and the Associate Dean of Students is required. Contractual obligations must be executed in a manner that is consistent with University policies and procedures.

14. Non-sports clubs must have generic liability release and/or acknowledgment-of-risk statements signed by members if the club engages in events that would be consistent with a sports club (e.g. a trip out of state).

15. Non-sports clubs that are perceived to contain an aspect of high risk (e.g. use of chemicals) must undergo the same process for registration as sports clubs.

Section 3: Additional Requirements for Sports Club Registration

While ASUPS and the University cannot guarantee safe participation in activities, they wish to do what they consider is reasonable to encourage safe participation. Therefore, sports clubs are required to follow these additional guidelines.

1. Prior to the application process, meet with the University's Director for Outdoor Programs to
assess possible risk and set guidelines to minimize risk within the activity.
2. Prior to the application process, arrange and attend a meeting with the University Associate Vice President for Business Services, Associate Dean of Students, Assistant Director of Outdoor Programs, and the ASUPS Vice President, gaining their approval for registration.
3. Have a signed ASUPS contract for any coach or assistant coach (refer to Section IV, e, iii).
4. Have acknowledgement of risk/liability release statements signed by participants before participation in activities.
5. Conduct pre-activity training to instruct participants regarding activity plans and ways of minimizing risks associated with those plans. Safety instruction must be documented.
6. At least one organization member must have a valid certificate of completion for a basic first aid training course, or equivalent, and said member must be present during any club/organization’s high risk activities.
7. Appropriate first aid supplies must be made available during club activities.
8. Annually (at the time of student organization renewal) submit a list, or hold a meeting with the ASUPS Vice President, of planned physical activities (including an estimated number of outings, practices, etc.), safety instruction plans, estimated number of participants, description of equipment used (particularly safety equipment), and other information as required by ASUPS and the Associate Dean of Students.

Section 4: ASUPS Club and Organization Advisors
1. ASUPS clubs and organizations must have an active and knowledgeable advisor. The advisor commits him/herself for one academic year. At the completion of one year, the student organization may retain the advisor for the following year or they may select a new advisor. The ASUPS Vice President will review the advisor’s qualifications. The advisor will:
a. Sign a statement of understanding.
b. Co-sign a Student Organization Registration Application.
c. Be a University faculty or staff member unless an application for an outside advisor is filed and approved by the ASUPS Vice President.
d. This request will consist of a document in the form of a letter written by the potential advisor explaining related qualifications, reasons for requesting involvement, and any external affiliations stated as necessary.
e. Act as a liaison between the club/organization executives and University departments when necessary.
f. Participate in or review activity plans.
2. In addition to the requirements outlined in Section IV.F, advisors of Sports Clubs will:
a. See that club/organization equipment, if any, meets registered safety standards for activities
b. Screen qualifications or abilities of participants before allowing participation in club/organization activities. Minimum participation qualifications will be established for each organization.
c. Provide or see that activity instruction (if any) is conducted in a registered and documented manner and includes the teaching of minimal risk participation. Ensure that liability release forms are signed by all participants prior to each event.

Article III: Privileges of Registration by ASUPS

Section 1: Registered student clubs/organizations shall be eligible to:
1. Use University and ASUPS facilities, equipment and services according to fees, policies, and procedures prescribed for registered organizations.
2. Receive professional advising and other services from the University.
3. Collect reasonable dues, sponsor fundraising events, and solicit funds according to the University policies and procedures.
4. Receive awards and honors from ASUPS and/or University clubs/organizations and members.
5. Be listed in ASUPS and University publications.
6. Sponsor program activities consistent with the purpose of the club/organization.
7. Distribute literature and organizational materials according to established policies and procedures.
8. Request assistance from the ASUPS Publicity Office, ASUPS Director of Business Services, and the ASUPS Director Technology Services.
9. Declare itself a group “Registered by the Associated Students of the University of Puget Sound.”
10. Maintain a club/organization mailbox in the Wheelock Student Center.
11. Post materials on controlled ASUPS and University bulletin boards according to the established policies and procedures.
12. Be assigned a liaison from the ASUPS Senate.
14. Apply to the ASUPS Vice President for student organization storage space in the Clubs and Organizations room.
15. Receive discounted rates for services or products when applicable.
16. Apply for funding from the ASUPS under the policies set forth in the ASUPS Constitution, By-Laws, Financial Code, and by the ASUPS Senate. Registration is a prerequisite for application for funds, but registration shall not entitle groups to funding.

a. Clubs may apply for a rollover of the balance in their financial account (a "rollover") to the following fiscal year during the spring budgeting period by way of a letter to the ASUPS Vice President.

i. To qualify for a "rollover," a club must meet one of the following requirements:
   1. Actual club revenues exceed club expenditures and transfers for the
current fiscal year because of club fundraising activities.
2. Outline a long term fundraising plan to put towards a capital expenditure or a campus program.
i. Clubs may also maintain a rollover account under the Grandfather clause, which will not require reapplication for rollover, but will be terminated upon failure to reregister. Clubs under this clause are as follows:
1. Hui O Hawaii
2. Habitat For Humanity
3. Mortar Board
4. Phi Eta Sigma
5. Repertory Dance Group
6. Student Theatre Productions

iii. The approval of any rollover of a club financial account balance, including those clubs identified in section I.2. above, is contingent upon the ASUPS operating budget ending the fiscal year in question in a positive or balanced position (i.e. ASUPS revenues, in the aggregate, either exceed or are equal to expenditures and transfers, including any proposed rollovers and required funding of ASUPS contingencies. Expenditures and transfers do not include approved expenditures or transfers from ASUPS capital or other contingency reserves).

17. Benefit from the University’s status as a non-profit organization. Registered clubs/organizations, as part of the ASUPS and the University, are subject to federal, state, and local laws that regulate non-profit and tax-exempt organizations.

Article IV: Requirements for Continued Registration
Failure to fulfill any of the following requirements by the established date will result in revocation of the registered club status and a liquidation of any ASUPS accounts held by the club at that time.

Section 1: In order to continue registration, student organization shall:
1. Submit the following between the start of the academic year and the first business day of November each year:
   a. “ASUPS Student Organization Registration Application” along with a current member list with signatures (member list must contain at least 6 members).
   b. A signed statement of understanding from the club advisor.
   c. A signed statement of financial understanding from the club President and Treasurer.
   d. Any changes to the club constitution.
   e. Proof of outside any affiliations.
2. Maintain any ASUPS and University financial accounts as required.

Article V: Alternative ASUPS Organization Types
Section 1: Rollover Accounts
1. Clubs may apply for a rollover of the balance in their financial account (a "rollover") to the following fiscal year during the spring budgeting period by way of a letter to the ASUPS Vice President.
   a. To qualify for a "rollover," a club must meet one of the follow requirements:
i. Actual club revenues exceed club expenditures and transfers for the current fiscal year because of club fundraising activities.
ii. Outline a long-term fundraising plan to put towards a capital expenditure or a campus program.
b. Clubs may also maintain a rollover account under the Grandfather clause, which will not require reapplication for rollover., but will be terminated upon failure to reregister. Clubs under this clause are as follows:
i. Hui O Hawaii
ii. Habitat For Humanity
iii. Mortar Board
iv. Phi Eta Sigma
v. Repertory Dance Group
vi. Student Theatre Productions
c. The approval of any rollover of a club financial account balance, including those clubs identified in section I.2. above, is contingent upon the ASUPS operating budget ending the fiscal year in question in a positive or balanced position (i.e. ASUPS revenues, in the aggregate, either exceed or are equal to expenditures and transfers, including any proposed rollovers and required funding of ASUPS contingencies. Expenditures and transfers do not include approved expenditures or transfers from ASUPS capital or other contingency reserves).

Article VI: Grievance Process for Clubs and Organizations
Section 1: Process to handle grievances
1. Clubs or organizations that have a grievance with the decisions of the ASUPS Vice President or the ASUPS Senate may seek a review by submitting a written statement to the ASUPS Honor Court. Following the review by the ASUPS Honor Court, a Justice will forward the Court’s decision and reasoning to the club or organization, the ASUPS Vice President, and ASUPS Senate Chair.

Article VII: Amending the Governing Guidelines and Policies
Section 1: Procedure
1. A proposed amendment to the ASUPS Governing Guidelines and Policies must be presented to the ASUPS Senate and then given to the ASUPS Governance Committee for evaluation. Their recommendation will be sent back to the ASUPS Senate for approval.
2. Any member of the ASUPS may offer amendments to the ASUPS Governing Guidelines and Policies.
3. An amendment must be passed by a 50 percent plus 1 majority of the ASUPS Senate