ASUPS Poster Distribution Request

Speedchart/Project Code

Account (usually 63010, advertising)

Poster Title

Event Date

# of posters

Contact Person

Phone/Ext.

Department

All posters must include our accessibility statement:

Puget Sound is committed to being accessible to all people. If you have questions about event accessibility, please contact 253.879.3931 or accessibility@pugetsound.edu, or visit pugetsound.edu/accessibility.

ASUPS clubs must also include the ASUPS logo:

40 posters will be distributed in the following places around campus, unless a specific request is made by checking below:

- Information Center (3)
- Oppenheimer Café (1)
- Thompson Hall (8)
- Diversions (1)
- Howarth Hall (2)
- Collins Memorial Library (2)
- Wyatt Hall (15)
- McIntyre Hall (7)
- Jones Hall (2)
- Weyerhaeuser Hall (3)

Posters will be distributed no earlier than ONE WEEK before your event, and will be removed immediately following.

ASUPS Monitors

Posters can be uploaded to our monitors, which are located in Lower Marshall Hall and next to the Info Center, by emailing your poster design to ASUPSOFFICE@pugetsound.edu. Currently there is no charge for TV monitor posting.

Maximum size is 4096 x 2160 with 32 bits per pixel, and must be in either jpg or png format. Horizontal/landscape is best.

Questions? Contact Deborah Hope in the ASUPS office at x3600.